

TOP SECRET

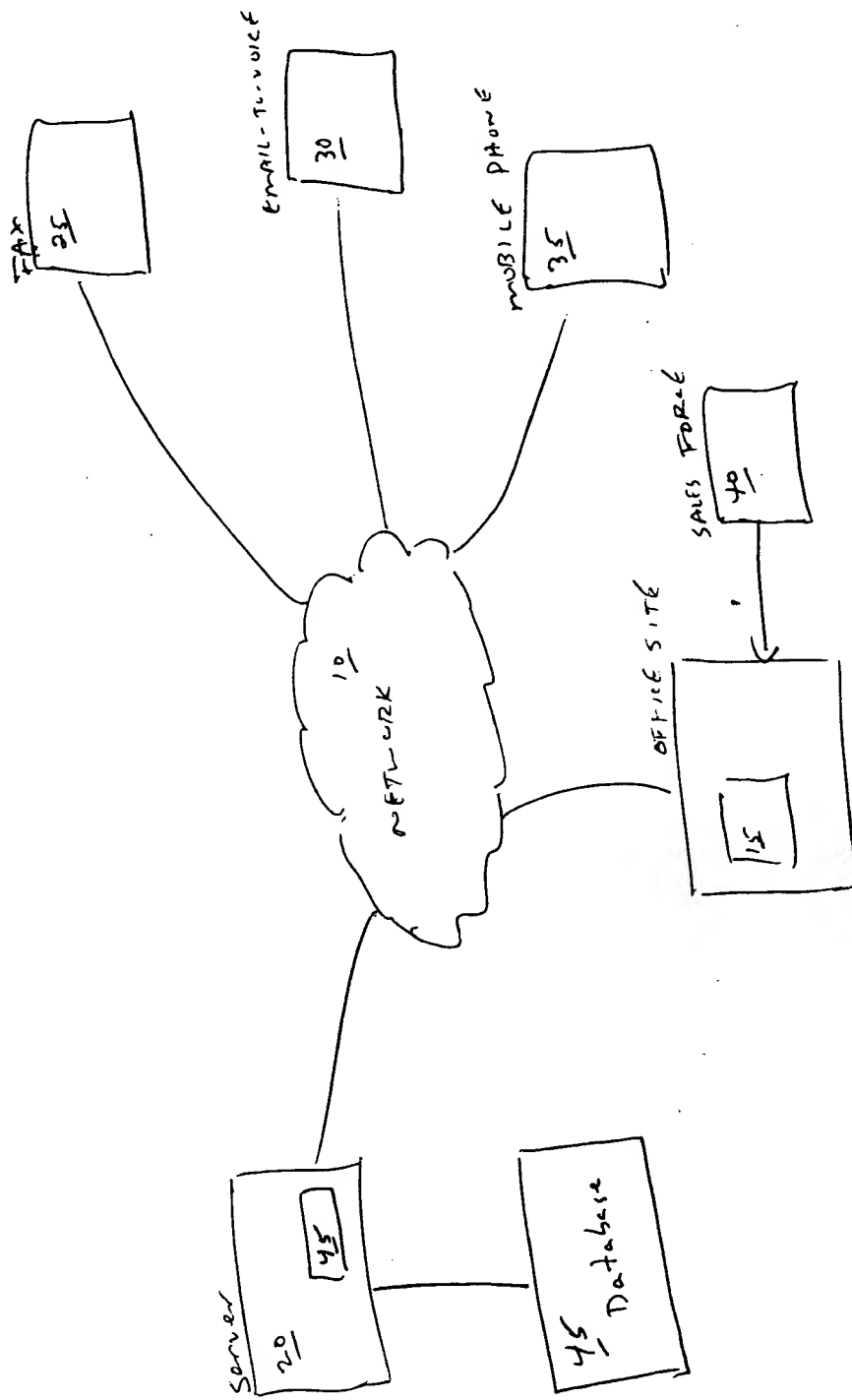


Fig. 1

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### Member Sign-In

Sign-in to your Members menu by typing your e-mail and password in the spaces below. If you're not yet a member, [click here](#) to register.

e-mail:

Password:

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**Update your Registration Information**

Change your handle, your password, your email address, or address information. Always stay up-to-date so you'll never miss a deal!

**Check your Account Status**

Check the status of your account, as well as check the most current information we have on file for you.

**Sign Up for Our Email List**

If you didn't sign up for our email list when you first registered, click here and add yourself now!

**Check your Current AuctionWatch™**

Click here to view the items you have listed in your AuctionWatch for the current auction. You can use AuctionWatch to keep track of all bids placed on Orbidex.com, or just to track items of interest. Use this tool to always stay at the top of the winners list!

You may also choose to view your AuctionWatch for a specific time period.

**Current Auction**

**Seller's Administration Area**

If you are registered and approved to sell, use the sellers administration menu to create web pages featuring your items!

**Use AuctionRate™**

Use Auction Rate to see what other auction participants have written about a particular buyer or seller, or to enter your own comments.

**Set up your own Personal Category Watch**

Use this to select categories and search criteria for items you are interested in. The system will email you daily any new items which match.

**Contact Us!**

If you need to contact the auction administrator with questions or problems, we can be reached at:

Orbidex.com

PMB #148

Marblehead

MA 01945

USA

Phone: 1-877-ORBIDEX (toll free!)

Fax: 1-401-454-3939

Email: [erik@orbidex.com](mailto:erik@orbidex.com)

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FIG. 3

## **Seller Administration**

### **Create A New Item**

Use this option to create a web page and generate an item number for your product. First, specify if your item will be up for auction or sold at a set price.

Auction: ☒ Set: ☐ Classified: ☐

[Redacted]

### **Modify Existing Item**

Use this to make changes to an item you have already created. Note: You can only make changes to items with no bids placed.

Item Number: [Redacted]

### **Upload a CSV Spreadsheet File of your items.**

Use this function to upload multiple items on a spreadsheet saved in CSV format. Note: You can only use pre-formatted spreadsheets supplied by the [auction administrator](#) to use this feature.

Browse to the location of the CSV file on your local drive. When you have specified or located your image, click Upload. Please be patient. This feature may take a few moments.

[Redacted]

### **Upload Images to Orbidex.com**

Use This Function to upload images to our server after you have successfully uploaded your CSV spreadsheet. Browse to the .gif or .jpg image located on your hard drive and click Upload. Note: A storage fee may be associated with this option. Consult any terms and conditions on this site, or contact the

### **Your Information**

#### **Your Contact Information**

This link will allow you to view your current seller's contact information and accepted payment methods. If you need to change this information, you may do so by [updating your registration form](#)

#### **View the Winners/Runners-Up of your items**

Use this function to list the winning bidders and runners-up after your auction closes. Enter the date range in which to query in this format (MM/DD/YY) and click List.

From [Redacted]  
to [Redacted]

### **RePost Unsold Items**

Use this function to re-post any items which did not sell in a previous auction. Enter the date which the previous auction ended in this format (MM/DD/YY) and click List.

End Date of Auction :

[Redacted]

### **Auction Summaries**

Use this function to view statistics summarizing the items you have on our site.

End Date of Auction Ranging From:

[Redacted] to [Redacted]

☒ Auction ☐ Store ☐ All

[Redacted]

FIG. 4

FIG 4a

auction administrator for details.

### Auction Express Desktop

Use this function to download the AuctionExpress file. Remember to change the extension from exe to txt when you save the file on your hard drive.

### List Items

Use this function to list and view the items you've created. Select the items you want to view.

- ☒ List all my Items
- ☐ List just my items Starting Today
- ☐ List just my items Ending Today

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FIG 4a

107260 4503460

**Set up a Classified Item**  
**Database Administration - Items**

Handle Product Offered by bethring (Seller:100003)

Email:bethring@home.com

All fields indicated with an \* are mandatory and MUST be filled in.

* Product Name:	<input type="text"/>
* Category:	<input type="text" value="Select Category"/>
Hot Item:	<input type="checkbox"/> Yes
Image Location:	<input type="text"/>
* Quantity Available:	<input type="text" value="1"/>
* Price:	<input type="text" value="\$1"/>
* Start Date:	<input type="text" value="01/04/00 6:00PM"/> (MM/DD/YY 24:MM)
* Duration:	<input type="text" value="7 days"/> <input type="text" value="0"/>

Description:(up to 1250 characters)

FIG. 5

[illegible]

All fields indicated with an \* are mandatory and MUST be filled in.

**Description:**(up to 1250 characters)

Built in 1872 by Bleemco, the best  
barometer makers ever! Looking for  
Model 221 b, serial 001 series.

FIG 5a

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Categories

Power Search

## Antiques

Home

### [500033] barometer

I have been looking for this barometer forever—please find it for me. I will pay ANYTHING! Just find it.





Price:\$1,000 Qty: 3 End Date:01/11/00 6:00PM

### [500034] Bleemco Nautical barometer

Built in 1872 by Bleemco, the best barometer makers ever! Looking for Model 221 b, serial 001 series.

Price:\$1,000 Qty: 3 End Date:01/11/00 6:00PM

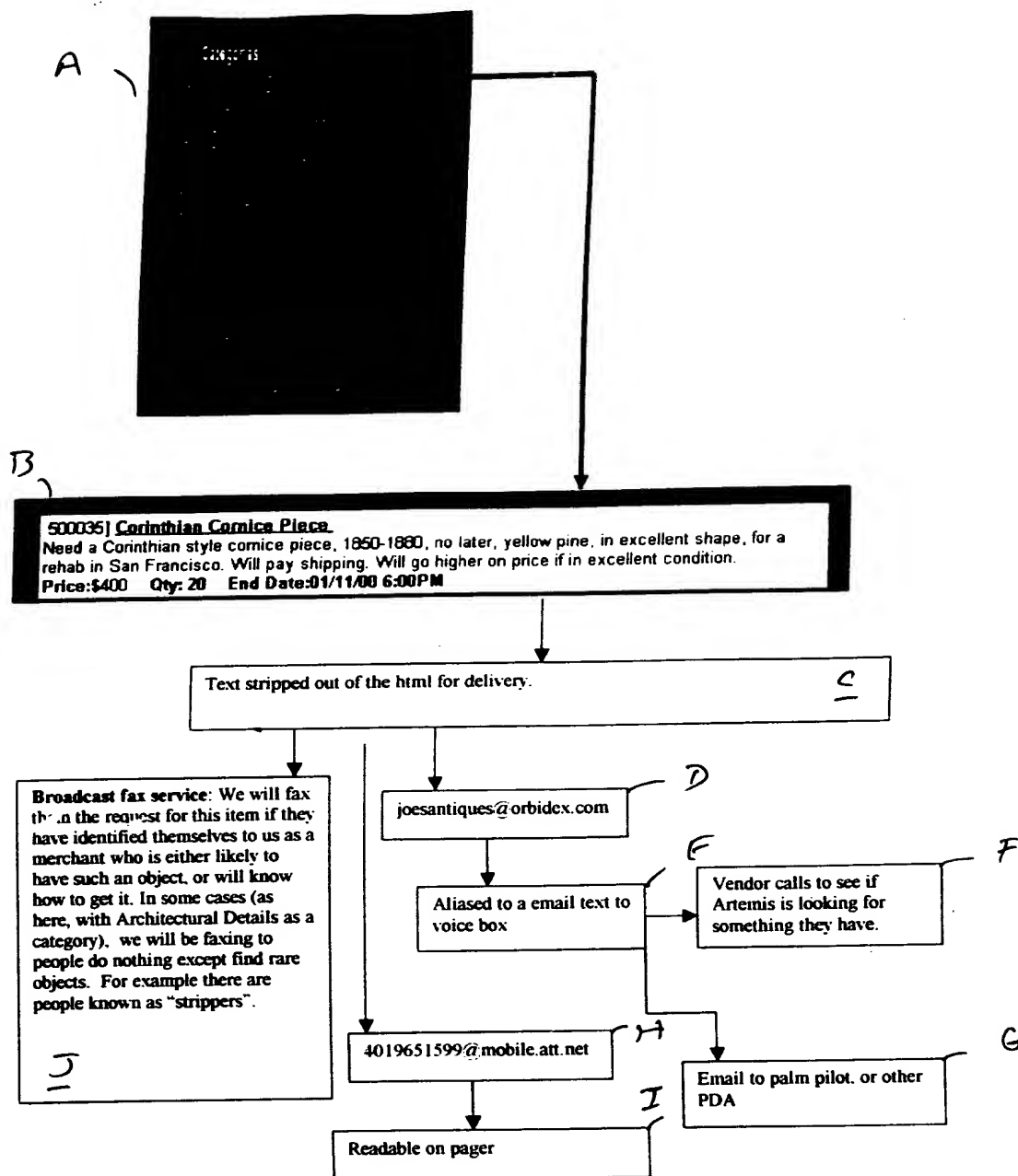
### Guide To The Icons

-  Silver Item - above average level of bidding activity.
-  Gold Item - high level of bidding activity.
-  This item has a reserve bid that may or may not have been met.
-  This item has an image that you can preview.

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FIG. 6





File. 7